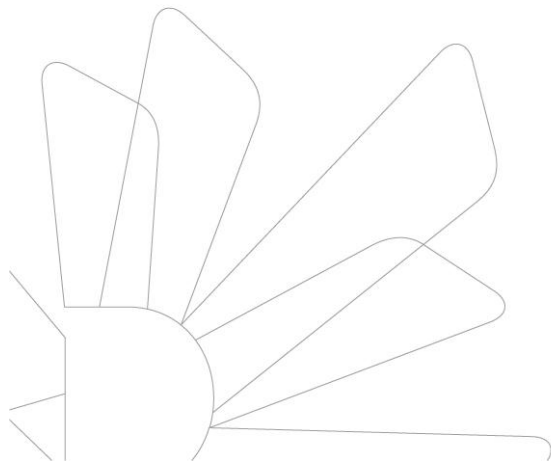
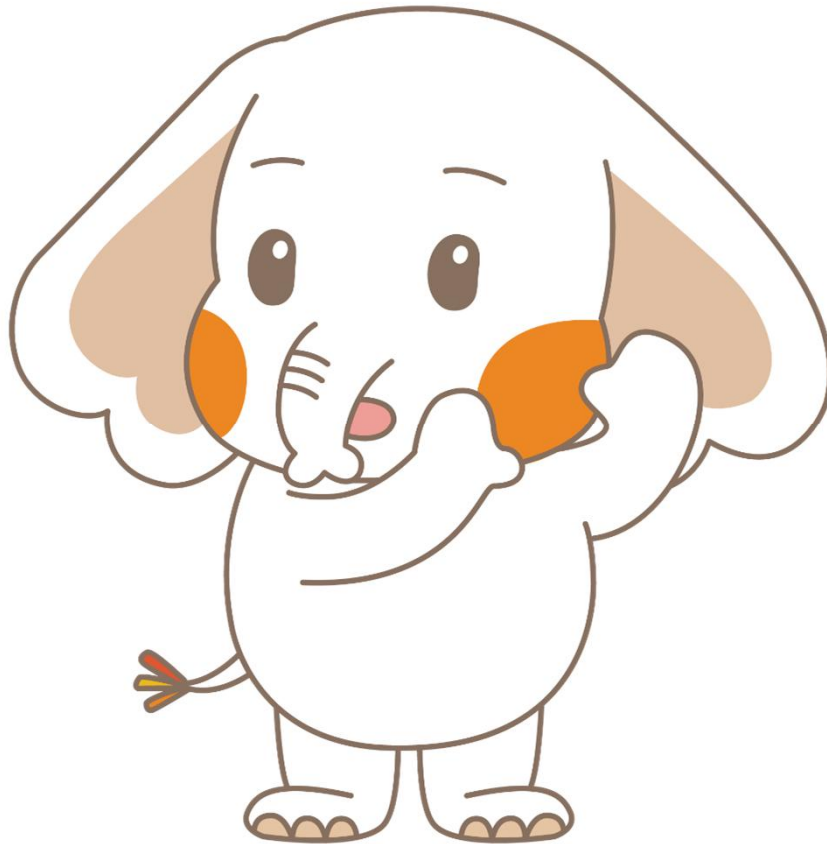


Academic Regulation and Course Application of General Graduate School



Graduate School Team





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Academic Calendar

Month	Date	Contents	Note
2	17(Fri) ~ 20(Sun)	2023-1 Course Application	mDRIMS
3	2(Thur)	Semester Begins	
3	3(Fri) ~ 8(Wed)	Course Add & Drop	mDRIMS
3	7(Tue) ~ 10(Thur)	2023-1 Application for Leave of Absence (2 nd)	mDRIMS
3	22(Wed) ~ 24(Fri)	2023-1 Application for Leave of Absence (3 rd)	Visit & Register (Levy Tuition)
5	18(Thu)	3/4 of Semester	
6	14(Wed)	Semester Ends	

- **Academic Schedule can be subject to change.**

Regular Courses

- Major Courses : Max. of 3 courses per semester (1 course=3 credits, total of 9 credits)
- Prerequisite Courses : Recipient for prerequisite courses may take up to 6 credits in addition to major courses
- Same course cannot be approved as a prerequisite and a major credit at the same time
- Repeating course : Courses with F grade can be repeated once
(Note that the same course opens 3~4 semesters after)
- Credit waiver is not possible for the Graduate School, No cancellation period except for the period of course add & drop.

Course Application

- Course Application using the mDRIMS system
 - A. Log-in : mdrims.dongguk.edu
 - B. ID : Student Number / Password : First 6 digits of Birthdate(YMMDD)+ dg! (e.g. 801122dg!)
 - C. Click '대학원 학사' from the top menu → '교과수업' → '수강신청관리' → '수강신청' →
Check personal information and proceed with course Application

How to write a Pledge of Research Ethics and Thesis

- Mandatory Common elective course : 'How to write a Pledge of Research Ethics and Thesis' (0 credit)
 - Not counted in the max. number of credits allowed to take per semester (9 credits) and number of credits required to complete the degree
 - Online Class: Log-in to the 'E-CLASS' to watch online lectures
 - Method: Each lectures uploaded for a one semester , total of 13 lecture.
 - Grade : Based on attendance; must attend more than 4/5 of lectures (more than 11 lectures) to Pass the course
 - Must take the course before completion (Must obtain "Pass")

Types of Cross-Application

- **Between different degree courses within the same department** (MA ⇔ Ph.D.) : 6 credits per semester
※ Course Application through mDRIMS
- **Between different departments of general graduate school** : 6 credits per semester (Max. of 12 credits for Master's program and 18 credits for Ph.D. program in total) ※ Course Application through mDRIMS
- **Between Graduate schools of Dongguk**
(General Graduate School ⇔ Special Graduate School, Graduate School of Digital Image & Contents)
: 3 Credits per semester(Max. of 9 credits in total) ※ Submission of application form required

Credit Exchange between other domestic/overseas universities

- Credits of major-related course achieved from other domestic/overseas universities, which signed a credit exchange agreement with Dongguk University, while enrolled in Dongguk University can be accepted as credits at the Dongguk Graduate School
- Maximum number of credits allowed to approve as credit exchange
: Maximum of **9 credits/semester**, up to **12 credits for Master's program and 18 credits for Ph.D. program**
- Approval of academic advisor and dean of the department required
- Students cannot take the same course available in the same semester at the Dongguk University from other university
- Domestic Universities allowed for credit exchange (28 Universities)
 - Kangwon National University, Kunkuk University, Gyeongsang National University, Kyunghee University, Kookmin University, Korea National Defense University, Geumgang University, Dongduk Women's University, Duksung Women's University, Busan National University, Seoul National University, Seoul University of Buddhism, University of Seoul, Sookmyung Women's University, Ajou University, Uiduk University, Chonnam National National University, Chonbuk National University, Jeju National University, Chosun University, Chungang University, Joongang Sangha University, Chungbuk National University, Pyeongtaek University, Hankuk University of Foreign Studies, Hanyang University, UST, Sungshin Women's University.
- Overseas Universities allowed for credit exchange : Overseas universities, which signed credit exchange agreement by the Center for International Relations(☎02-2260-3463~6)

Recipient for Pre-requisite Courses

- Students who entered a Master's program in a department different than that of their undergraduate major
- Students who entered a Ph.D. program in a department different than that of their Master's major
- Have been requested to take pre-requisite course(s) from the dean of the relevant department
- Transferred to a Master's program in a department different than that of their previous Graduate School major
- **Exception:** Students who entered a program in a department that is related to one of their dual-major are exempted
 - ※ Must submit graduation certificate and transcript to the General Graduate School Team by the end of March for exemption

Pre-requisite Course Application

- Register course(s) that is marked as pre-requisite on the mDRIMS system during the course Application period in the beginning of each semester
- Courses marked as '선수' beside 교과목(Name of course)

Pre-requisite Course Exemption

- Exemption allowed if a student already earned pre-requisite courses designated by the department during his/her undergraduate or Master's program
- Application for pre-requisite course exemption
 - ① Print 'Pre-requisite Exemption Application Form' from the Graduate School Homepage
 - ② Fill out the form and visit the Department Office with an undergraduate or Master's program transcript
 - ③ Get the form and transcript checked and receive approval from the dean of the department
 - ④ Submit to the College Office
- Exception: For graduates of Special Graduate School, 2 two-credit courses will be approved as 1 three-credit course

Details of Pre-requisite Courses

- Credits: 9 credits (3 courses) **(Each department has different regulation so confirm with the department)**
- Pre-requisite courses must be taken for the status of completion and not approved as acquired credit(S)
- Grade : GPA of all pre-requisite courses taken must be over 3.0 for successful acquisition
- Must check whether the departments manage pre-requisite course

Grading System

- A+, A0, B+, B0, C+, C0, F (7th Grade) ※ No D Grade

Grade Recognition

- "F" grade is given if more than 1/3 of the classes missed
- "F" grade means fail and its credit is not included in the number of credits required to complete each degree
- "F" grade is still counted in the GPA and will be recorded in the school register
- Students cannot achieve grade for a course that is exceeding 9 credits of major courses and 6 credits of pre-requisite courses per semester
- Grade cannot be changed once it is finalized, so must check during the grade processing period for correction (Only students who have done course evaluation can check grade before finalization)

Continuation of Degree Program

- For **Ph.D. program freshmen** who graduated from Master's degree program of Dongguk University
- **Out of extra credits achieved other than minimum number of credits required for completion (24 credits)** during Master's program of Dongguk University, **up to 3 credits** can be recognized as Ph.D. credits (same affiliation only)
- Application form is not required. General Graduate Team will process credit approval automatically

Approval of Early Acquisition of Graduate School Credits

- For **Master's program freshmen** and **MA & Ph.D. Integrated program freshmen** who graduated from undergraduate program of Dongguk University
- **Out of extra credits achieved other than minimum number of credits required for graduation** during undergraduate program of Dongguk University, up to **9 credits** can be recognized as Master's (MA-Ph.D. Integrated) credits
- Benefit : Early completion of Master's program is possible if more than 6 credits are approved
 - ※ Early completion is possible for Undergraduate-Master's Integrated program students regardless of credit approval
- Application form is not required. General Graduate Team will process credit approval automatically

Credit Approval for Transfer Students

- For transfer students only
- For **transfer students** of Dongguk Graduate School, credits can be approved if the course of achieved credit is **same affiliation or same curriculum as transferred department**
 - (1) 2nd semester Transfer: 6 credits for Master's, 9 credits for Ph.D.
 - (2) 3rd semester Transfer: 12 credits for Master's, 18 credits for Ph.D.
- Required documents: Letter of credit approval request of previous university (sign of academic adviser and dean of department), Transcript of previous university
- Submission : related college administration office

Credit Approval of domestic/overseas General Graduate School

- **Master's program freshmen**, if applicable
- Out of Master's course credits achieved from domestic/overseas general graduate school before admission to Dongguk Graduate School, **maximum of 6 credits** can be approved as credit. (only for credits achieved from the same or similar courses to the major program)
- Benefit : Early completion of Master's program if more than 6 credits are approved
- Required documents: Letter of Master's program credit approval request (sign of academic adviser and dean of department), Master's program transcript of previous university
- Submission : related college administration office

Research Project Credit Recognition

Outline

- Grade Recognition system is a project to strengthen research ability and to activate research of graduate school students by allowing students to strive certain period of time to research during school year in consultation with academic advisor. Grade is given based on results of research activity.

Details

Category	Details	
Qualification	<ul style="list-style-type: none"> • Master's and Ph.D.(MA & Ph.D. Integrated program) students • May apply within the maximum number of credits allowed to take per semester(9 credits) • Submit research plan during the designated period(Application) • Recognized as grade of the relevant academic year (Retroactive recognition not allowed) • Application allowed within the regular course of study only (Credit Application not allowed) 	
Research Works	<ul style="list-style-type: none"> • Plan a research project in consultation with academic advisor • Submit 'Research Project Plan' • Perform research with academic advisor <p>Ex) Conduct activities Presenting at an academic conference, publishing a thesis on academic journal, and performing industry-university research for certain period of time(more than 90 hours) under the guidance of the academic advisor with a goal such as</p>	
Credit Recognition	<ul style="list-style-type: none"> • Research Project credit system : over 90 hours under guidance of academic advisor (Max 8 hours for a day, no more than 40 hours per week, except weekend) • Research Project term system : over 270 hours under guidance of academic advisor (Max 8 hours for a day, no more than 40 hours per week, except weekend) 	
Grade Recognition	Students	<ul style="list-style-type: none"> • Submit 'Research Project Result Report' • Included in the max. # of credits allowed to take per semester(9 credits) and # of credits required for completion(Master's : 24 credits, Ph.D. : 36 Credits)
	Professor	<ul style="list-style-type: none"> • Research project advisor evaluates 'Research Project Result Report' for a grade • Pass grade is 70 out of 100
Grade Report	<ul style="list-style-type: none"> ▪ ' Research Project' 3 credits, 'Research Project a Semester' 9 credits are given to the grade of the related academic year 	

Credit Requirements for Completion

Program	Enrollment	Credits	GPA
Master's	More than 4 semesters	24	Over 3.0
Ph.D.	More than 4 semesters	36	Over 3.0
MA-Ph.D. Integrated	More than 8 semesters	54	Over 3.0

- Pre-requisite course recipients must take required pre-requisite courses to complete
- Video lecture for Research Ethics and Writing thesis method are mandatory
- For the MA-Ph.D. Integrated students, details will be reinstruct due to the change of credits for completion (60 → 54)
- For the better academic performance, 6~9 credits for Master degree, and 9 credits for Ph.D are recommended.

Early Completion

- Requirements (Not applicable to transfer students or Ph.D. students)

Program	Condition	Note
Master's	<u>Earned graduate program credits during undergraduate program on top of credits required for graduation and have more than 6 credits approved as graduate program credits when entering school, or have more than 6 approved credits taken from the previous graduated school among the freshmen who has completed a courses in other graduate school</u>	Shorten 1 semester
MA-Ph.D. Integrated	Earned more than 54 credits for 6 semesters, GPA over 3.5	Shorten up to 1 year

- Master's : Submit 'Letter of early acquisition of graduate program credit approval request' (1st semester) → Submit 'Early completion application form' (3rd semester)
- MA-Ph.D. Integrated : For those who wish for early completion, submit 'Early completion application form' to the related college administration office (6th or 7th semester)

Difference between completion and Graduation

- Completion : Completed the entire regular degree course required for graduation and earned required credits (24 credits for Master's, 36 credits for Ph.D., 54 credits for MA-Ph.D. Integrated) with GPA over 3.0
 - ※ Pre-requisite course recipient must obtain all required pre-requisite courses
- Graduation : **Successfully passed the standards; Be qualified of submitting thesis including foreign Language Examination & comprehensive examination and pass the thesis evaluation**

Leave of Absence

- Apply on mDRIMS during the application period each semester.
- Students may pay a portion of tuition fee when they apply for leave of absence after the semester starts.
- General Leave of Absence is allowed up to 4 semesters for Master's and Ph.D. program and up to 6 semesters for MA-Ph.D. integrated program (may use consecutively)
- For medical leave of absence, more than 4 weeks medical certificate issued by a general hospital must be submitted to the related college administration office (considered as general leave of absence)
- Pregnancy Leave of Absence : Submit birth certificate or medical certificate, 1 year each and up to 2 years(not considered as general leave of absence)
- Childcare Leave of Absence : Up to 1 year of leave of absence is allowed for nurturing of a child under the age of 8 (not considered as general leave of absence)
- Venture Leave of Absence : 1 year each and up to 2 years (not considered as general leave of absence)

Leave of Absence

Category	Types	Term	Application Period	Application Method	Tuition refund / levy
Regular Application	<ul style="list-style-type: none"> • General (including extension) • Venture • Research • Military 	1 st	2023.1.16.(Mon) ~2023.1.20.(Fri)	mDRIMS	-
		2 nd	2023.3.7.(Tue) ~2023.3.10.(Fri)	mDRIMS	-
		3 rd	2023.3.22.(Wed) ~2023.3.24.(Fri)	General Graduate School Office Visit & Apply	* Refund : 5/6 of tuition * Levy : 1/6 of tuition
All-time Application	<ul style="list-style-type: none"> • Military • Medical • Pregnancy/Childcare 	-	All-time	mDRIMS (1 st and 2 nd terms) or General Graduate School Office Visit & Apply	Comply with refund/levy policy

Reinstatement

- Apply via mDRIMS on a designated period before semester begins.
- Students who took a leave of absence due to the military service should return to school in 1 year from discharge

Drop out

- Submit 'Drop-out Application form' to the related **college administrative office** and get approval (For foreigners : to Center for International Students)

Re-admission

- When expelled or dropped-out, students of Dongguk Graduate School who wish to re-admit to the same major or same department
- Re-admission will be allowed within the limit of vacancy during related semester (Apply to the related **college administrative office** during the application period)

Disenrollment

- Students who did not return to school after termination of leave of absence period
- Students who did not register during the designated period in the beginning of each semester
- Students who acquired double degree from other graduate school while enrolled in Dongguk Graduate School (Exception of special graduate school)
- Students who cannot proceed with study due to illness or other reasons
- Students who are subjected to disciplinary action due to his/her actions on campus, which are disruptive or violating the school rules and regulations

Change of Major

- Change of major is not allowed in principle but may be allowed once if absolutely necessary
- Write down application form, Get a approval from academic advisor, submit to the Graduate School office

Change of Department

- Be allowed once if absolutely necessary (aptitude, etc) during the first, second semester (in same category)
- Excludes new students in the linked-degree course, student who receives scholarship in specific majors, and students who receives conditional scholarship
- Apply is available in every end of May, November, and approve from related college

Change of Academic Advisor

- Academic advisor can be changed for unavoidable reasons with approval of the dean of the college (e.g. change of major or thesis topic, long-term business trip or retirement or death of an academic advisor)
- Write down application form, Get a approval from academic advisor, submit to the Graduate School office

Regular Registration

- Master's program: 4 semesters, Ph.D. program: 4 semesters, MA-Ph.D. integrated program: 8 semesters

Credit Registration

- Credit Registration : Students who have not achieved required number of credits for completion within the regular enrollment period
 - 1~3 credit s: $\frac{1}{2}$ of tuition of the registered semester
 - More than 4 credit s: Full tuition of the registered semester
- Credit registration for pre-requisite course : Recipient of pre-requisite course who earned all the credits required for the regular curriculum but did not earn all required re-requisite credits
 - 10% of the interrelated course tuition per course

Tuition Refund

- Tuition will be refunded based on refund policy. Registered students only.
(Office of Finance : 02-2260-3086)

Research Registration(A)

- Research registration is required consecutively up to 2 semesters for Ph.D. completion students(including MA-Ph.D. integrated students) until he/she receives degree
- Eligibility : Ph.D. and MA-Ph.D. integrated students
- Fee : 15% of the full tuition fee that applies in that year
- Semester : Max. of 2 semesters
- Notes
 - Research leave of absence is allowed for up to 2 semesters(exemption of research registration)
 - **Reinstatement is automatically done by the General Graduate Team once leave of absence period is over after 1 semester (Except for students who applied for extension of leave of absence)**
 - Students who did not register research are not able to receive thesis guidance, are **not allowed to apply for the qualification exam, and are not allowed to submit thesis**

Research Registration(B)

- Purpose : To maintain status as research student of Dongguk Graduate School and to participate in researches
- Eligibility : MA-Ph.D. integrated program completion student who is participating in nation research and development (국가연구개발과제).
 - ※ Students who are taking Ph.D and MA-Ph.D integrated program : Only if they have completed 2 Research Registrations (A)
- Fee : 5% of the full tuition fee that applies in that year
- Semester: within graduation year
- Office number: 02-2260-3868

Foreign Language (English, Korean)

1. Eligibility : Students who have registered (or will be) for more than 2 semesters. Completion students of Ph.D (MA-Ph.D. integrated) program who have completed research registration
*Disqualified if not enrolled in the applicable semester after applying for an exam
2. Pass Criteria : Score higher than 70 out of 100 (applicable to Master's, MA-Ph.D. integrated, and Ph.D. program)
3. Dates : Every March and September (twice a year)
4. Subject : English(4 questions each, no division of affiliation)
※ International students may write English or Korean language exam in consideration of their major
(must check with the department)
5. English language exam is based on English reading textbook(TriggersIII) published by the Graduate School
(only available at the on-campus bookstore)
Korean language exam is based on a textbook (Basics of academic writing) selected by the Graduate School (available at any bookstores)
6. Qualification for Foreign Language Exemption(if one of the following condition is satisfied) ※ Application for exemption : Students who have registered for more than 1 semesters
 - (1) Students with Official Language Exam score
 - English : Score at least TOEIC 700, TOEFL 207(CBT), 76(IBT), TEPS 600 (NEW TEPS 327), IELTS 5.5 , G-TELP LEVEL3 85(LEVEL2 64), OPIC IM2, TOEIC Speaking 140
 - Korean : TOPIK level 5 or higher
 - Evidential Documents : Valid original certificate of official language exam result
 - (2) Students who passed the Foreign Language Examination from other general graduate school and completed/acquired the same degree
 - Evidential Documents : Certificate of completion or degree of the previous graduate school
(If submitting a certificate of completion, result of the foreign language exam must be indicated)
 - (3) Transfer students who passed the foreign language exam from the previous graduate school
 - Evidential Documents : Any documents that can prove success of the Foreign language exam such as transcript of the previous graduate school

Foreign Language (English, Korean)

(4) Acquired degree from a country using English as an official language(Korea in case of Korean language exam) or if it can be proved that lectures or the degree-seeking process were in English in case of a non-English-Speaking country (Korea in case of Korean language exam)

- Evidential Documents: Certificate of degree conferment or any evidential materials of relevant graduate school

(5) If published an English thesis on the SCIE level journal as a lead author

- Evidential Documents: Copy of a thesis on the SCI(E) level journal

▶▶ Submit evidential documents to the Graduate Team during the Foreign language exam application period if one of the condition between (1)~(5) is satisfied

(6) If passed a course conducted by the Graduate Team, which can replace the Foreign Language Examination(English) – Course available during the summer/winter break

- **Master's and Ph.D. students enrolled in more than 4th semesters(MA-Ph.D. integrated students enrolled in more than 6th semesters)** and **completion students** are allow to take

Foreign Language Examination for Ph.D. Program

- ◆ Applicable departments: Buddhist Studies, Seon Studies, Indian Philosophy, Korean Language & Literature, History, Art History, Interdisciplinary Studies of Korean Buddhism
- ◆ Subjects: German, French, Japanese, Chinese, Classical Chinese, Sanskrit, Turkish, etc.
- ◆ Dictionary may be used if the department allows
- ◆ Application Period: Same as the Comprehensive Examination application period
- ◆ Exam Date: Set by the department during the Comprehensive Examination period

Comprehensive Examination

- Exam Date : Every March, September (Twice a year)
- Master's program

Qualification	Registered (will register) for more than 3 semesters, earned more than 18 credits, GPA higher than 3.0
# of Subjects	Less than 2 subjects chosen by the department (common elective and major subjects)
Pass Criteria	Higher than 70 from each subjects (each subjects will be approved as pass)
★ If published a thesis in a well-known domestic/overseas journal before the thesis submission, as described in the <Reference 1>, the comprehensive examination will be recognized as pass.	

- Ph.D.
 - Must publish a thesis in a well-known domestic/overseas journal before the thesis submission instead of writing a comprehensive exam. Refer to the <Reference 1> for the requirement of each department
 - If unable to publish a thesis in the journal, register for the comprehensive exam and pass it with a permission of academic advisor and head professor of a department.

Qualifi- cation	Ph.D.	Registered (or will register) for more than 4 semesters, earned more than 27 credits, GPA higher than 3.0
	MA-Ph.D. Integrated	Registered (or will register) for more than 5 semesters (more than 3 semesters for the 3 rd semester enroller), GPA higher than 3.0
	Completion	Students who completed a research registration
# of Subjects		Less than 3 subjects chosen by the department (common elective and major subjects)
Pass Criteria		Higher than 70 from each subjects (each subjects will be approved as pass)

- If taken courses directly related to the comprehensive exam and received the grade higher than or equal to A0, while attending school, comprehensive examination will be considered as pass. (※ Only applicable to certain departments)

Comprehensive Examination

<Reference 1>

Group	Department	Master's	Ph.D.
Group I	Buddhist Studies, Indian Philosophy, Seon Studies, History, Korean Language & Literature, Japanese Language & Literature, Chinese Language & Literature, Law, Korean Language Education, History Education, Geography, Art History, Interdisciplinary studies of Korean Buddhism, Multicultural Studies, Buddhist Business, Counseling and Coaching	Publish 1 thesis in a well-known domestic academic journal	Publish 2 thesis in a well-known domestic academic journal * Korea Language Education : Publish 3 thesis in a well-known domestic academic journal (From 2020 admission)
Group II	Philosophy, English Language & Literature, Political Science, Public Administration, North Korean Studies, Economics, International Trade, Sociology, Journalism and Mass Communication, Police Administration, Food Industrial Management, Business Administration, Accounting, Information Management, Education, Home Economics, Advertising & PR, Pharmacy(Social pharmacy), Industrial Pharmacy, Intellectual Property	Publish 1 thesis in a well-known domestic academic journal	Publish 2 thesis in a well-known domestic academic journal * Police Administration : Publish 4 thesis in a well-known domestic academic journal (From 2016 admission)
	Sports Sciece Convergence, Beauty Art care	Publish 1 thesis in a well-known domestic academic journal	Publish 2 thesis in a well-known domestic academic journal or Publish 1 thesis in a well-known International academic journal A,B
Group III	Mathematics, Statistics, Biological and Environmental Science, Computer Engineering, Information & Communication Engineering, Civil Environmental Engineering, Mechanical Engineering, Architectural Engineering, Industrial and Systems Engineering, Mathematics Education, Multimedia Engineering, New Renewable Energy Engineering, Technology Entrepreneurship, Fintech and Blockchain, Medical Device Business, Autonomous Things Intelligence	Publish 1 thesis in a well-known International academic journal A	Publish 1 thesis in a well-known International academic journal A
Group IV	Physics, Chemistry, Semiconductor Science, Life Science, Medical Biotechnology, Food Science & Biotechnology, Electronics and Electrical Engineering, Biochemistry Engineering, Fusion Energy and New Materials Engineering, Convergence Standards, Regenerative Medicine&Bioengineeirng, Artificial Intelligence	Publish 1 thesis in a well-known International academic journal A	Publish 2 thesis in a well-known International academic journal A
Group V	Physical, Arts, Theater, Film Studies	Publish 1 thesis in a well-known domestic academic journal	Publish 2 thesis in a well-known domestic academic journal
Group VI	Pharmacy(Other than Social Pharmacy Major)	Publish 1 thesis in a well-known International academic journal A	Publish 2 thesis in a well-known International academic journal A
Medicine (Clinical)	Medicine, korean Medicine, Korean Life Science(Interdisciplinary program)	Publish 1 thesis in a well-known International academic journal A	Publish 2 thesis in a well-known International academic journal A

※ Well-known domestic International academic journal : According to each Department regulation

Well-known academic journal : KCI – level journal,

Appointment of a thesis advisor

- Within 2 semesters



Submission of a research plan for thesis and a pledge of research ethics

- Within 3 months after a thesis director appointment



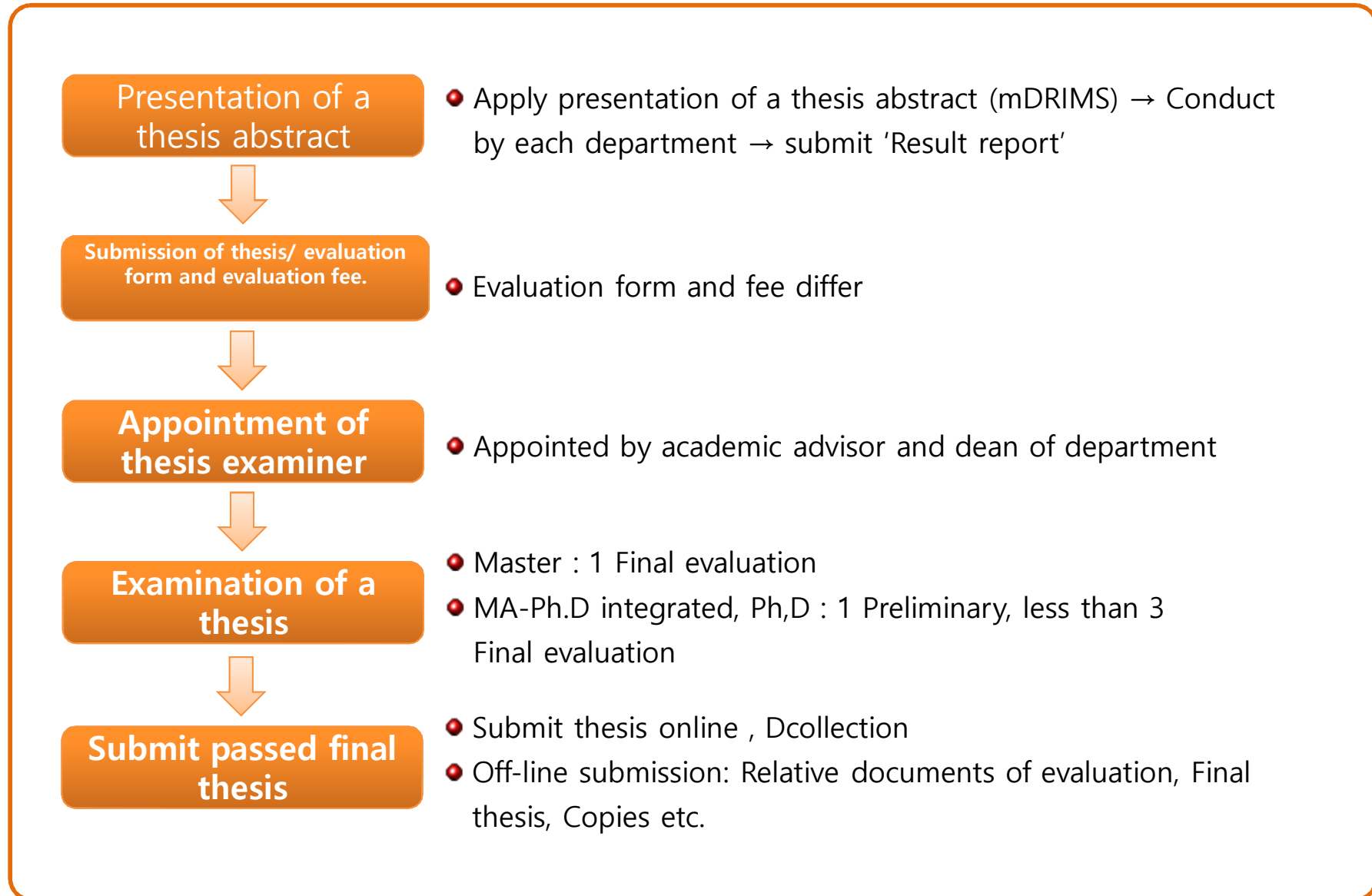
Acquisition of thesis submission qualification

- Satisfy completion criteria + Pass the Foreign Language Exam and Comprehensive Exam
- Ph.D. Students must meet the following criteria

Program	Research Achievement	Note
Ph.D	<ul style="list-style-type: none"> • Humanities and Social Science (including dept. of Home Economics): More than 1 publications in KCL-level journal • Arts and Physical Education: More than 1 publications in KCL-level journal (including candidate journals) • Natural Sciences/Engineering/Pharmacy/Medical: More than 2 publications in SCIE/SOOPUS-level journal 	<ul style="list-style-type: none"> • Lead author/corresponding author only • Publication finalized thesis is acceptable

※ If the specific standard is set as the by laws of the department, they shall be in accordance with that standards.

※ Students in the condition to publish "at least two KCI cases" in the Medical, Engineering, Pharmacy fields will be chosen after deliberation by the Committee of General Graduate Schools.



Alternative policy (Master degree)

- For Master degree, it is possible to designate alternative means that correspond to submitting thesis.
- ※ Policy differs from departments. (Refer to policy of each department)
 - ① project report (case study, clinical trial, creation etc.)
 - ② publish thesis on well-known domestic/overseas academic journal
 - ③ others
- ※ Details on web-page

Submission Period

- General Graduate School students enrolled after the year 2013:
 - Master's : Within 6 years after the day of admission
 - Ph.D.(MA-Ph.D. integrated) : Within 10 years after the day of admission
- ※ Period of leave of absences due to the military service.

- If thesis is not submitted with the period given, period may be extended by submitting permission letter.
 - ※ Permission letter need approval of academic advisor and dean of department, and submit to general graduate school team.
 - ※ Extension is allowed only one time.

Academic Journal Publication Grant

- Qualification : Students of General Graduate School (enrolled, on leave of absence, completion)(No more than three thesis per year and No more than three years as of the completion date)
- Exception : SRD1, SRD2, Global excellent personnel training Scholars, Student whom receives bachelor-master linked degree scholarship or master-doctor linked degree scholarship will be excluded (student whom published mandatory thesis may apply) ,students with completions status for more than 3 years
- Types of journal and Amount of grant: Grant is given for up to 3 years for completion students

Affiliation	Overseas academic journal				Domestic Academic Journal	Note
	A&HCI, SSCI	SCIE			KCI	
		In the top 25% of JCR(Q1)	In the top 50% of JCR(Q2)	In the top 75% of JCR(Q3)		
Humanity· Social Science· Arts	2,000,000KRW	1,000,000KRW	900,000KRW	600,000KRW	500,000RW	
Natural Science· Engineering· Medicine	2,000,000KRW	(*1,100,000KRW **1,200,000KRW)			500,000RW	
					Not applicable	

- Thesis requirement: Publication as a lead author(Except when acknowledgement belongs to other organization)
- Lead author recognition criteria
 - (1) Publication as a lead author & co-author is Full time professor
 - (2) Can't apply If co-author belongings to other organization
 - (3) lead author must belongs to graduate school of dongguk university
 - (4) 50% of grant is given for thesis publication If do not have co-author or co-author is part time professor, other professor of dongguk university
- A full-time professor of Dongguk as a corresponding author must be stated
- Application period: Within 3 months of journal publication
- Application: Apply through mDRIMS, print application form and submit with copy of thesis
- Place for application : General Graduate School Team
- For more information, visit the Graduate School Homepage(<http://gs.dongguk.edu>)

Things to check from the Graduate School Homepage

- Graduate School Homepage address: <http://gs.dongguk.edu>
- Academic and Registration related Information : Academic Information (학사정보)
- Various forms and application forms : 학사정보 - 양식함
- Completion and Thesis related Information : 수료/논문
- **Various notices regarding future academic schedules**

Change of Personal Information(Address, phone number, e-mail, name, etc)

- mDRIMS → 학적 → 학적기본관리 → 학적정보등록
- Important notices may be informed by SMS or e-mail so enter correct personal e-mail address and cell-phone number
- Please check and enter the correct English name in the mDRIMS since the English name will be marked on the certificates and diploma

'DonggukPASS(동국PASS)' Installation

● What is 'DonggukPASS(동국PASS)'?

- The App you can use for entering whatever systems of Dongguk
- Pass for entering the library
- Check the notices uploaded on the university's website regularly
- Check the results what you requested to the university including academic announcements
- Must-install App if you study in Dongguk!

● Installation of application (Install the app on a device with a phone number)

- Google Android: Search "동국PASS" and install
- Apple IOS: Search "동국PASS" and install

● User Authentication

- mDRIMS user : Use mDRIMS ID and Password for authentication
- mDRIMS are linked with cell phone so must edit from the mDRIMS beforehand
- You must log in for the first time after installing the app to receive messages.

Issuance of Certificates

- In-person / Issuing machine : 500KRW/certificate (Certificate available in Korean/English)
Online issuance: 1,000KRW for the 1st issuance and 500KRW from the 2nd issuance
- Office : Main Hall(본관), Student CS Center (02-2260-8661~4)
 ※ During vacation 10:00~17:00, During school year 09:00~17:00
- Request for issuance by fax from any office of Dong (Inquiry: 02-2260-8680~1)
- Issuance from the homepage of Dongguk University (Inquiry : 02-1544-5973)
- Use of Issuing machine (Culture Hall B1F, Social Science Building 3F, Central Library Entrance)

General Graduate School Office and BMC campus office number

- 02-2260-3036 : register, course, grade
- 02-2260-3038 : Admission, Scholarship
- 02-2290-1785 : extracurricular, graduation, qualification exam, thesis

College of Bio-system	College of Pharmacy	College of Oriental Medicine	College of Medicine	Research Institute For Integrative Regenerative Biomedical Engineering
031-961-5104	031-961-5203	031-961-5824	054-770-2826	031-961-5632

International Affairs – Office of International Admissions

Guidance for General Graduate School International Students



Change visa to D-2

- ❖ Application Deadline : **February 28th, 2023**
- ❖ Required Documents
 - Application form, Passport, Passport photo(3.5X4.5cm), Alien registration card, Certificate of admission, Certificate of tuition fee payment, Certificate of residence(Housing contract paper, Dormitory certificate and etc.), Certificate of one's final degree, Bank statement; balance with at least KRW20,000,000, Certificate of Korean language course Enrollment including attendance rate (Only for D-4 visa holders), Processing fee 130,000KRW
- ❖ **Application methods**
 - Individual Application : Make a reservation on www.hikorea.go.kr and visit the immigration office
 - Group Application : Submit required documents to office of international student services on 6F, Hyehwa Hall (<https://www.dongguk.edu/article/GLOBALNOTICE/detail/26745369>)
- ❖ Note
 - D-2 holders also need to apply visa change/extension by **February 28th, 2023**
 - F1~5, D-6 holders are not required to change visa to D-2

Permission for Part-time Job

- ❖ D-2 holders must get permission from the immigration office before the first day of part-time job
- ❖ Required documents : Application form, Passport, Alien registration card, Part-time Work of Foreign Student Confirmation Form, Transcript, Certificate of TOPIK (level 4 or above)
- ❖ Working hours : Master's and Ph.D. program – up to 35 hours a week (no limit on weekends)

Alien Registration

- ❖ All foreign residents staying in Korea longer than 90 days, must apply for alien registration at the immigration office within in 90 days from their entry date.
- ❖ Required documents : Application form, Passport, Certificate of enrollment, Color Photo(3.5X4.5cm), Certificate of Residency, Tuberculosis(TB) Test Certificate, Processing fee KRW 30,000

Address Change

- ❖ Must report address change within 14 days of move-in at the City hall/District office/Gu office or immigration office
- ❖ Required documents : Passport, alien registration card, application form form(available at the Office of International Student Services), real estate or contract paper (or certificate of residence)

Insurance for International Students

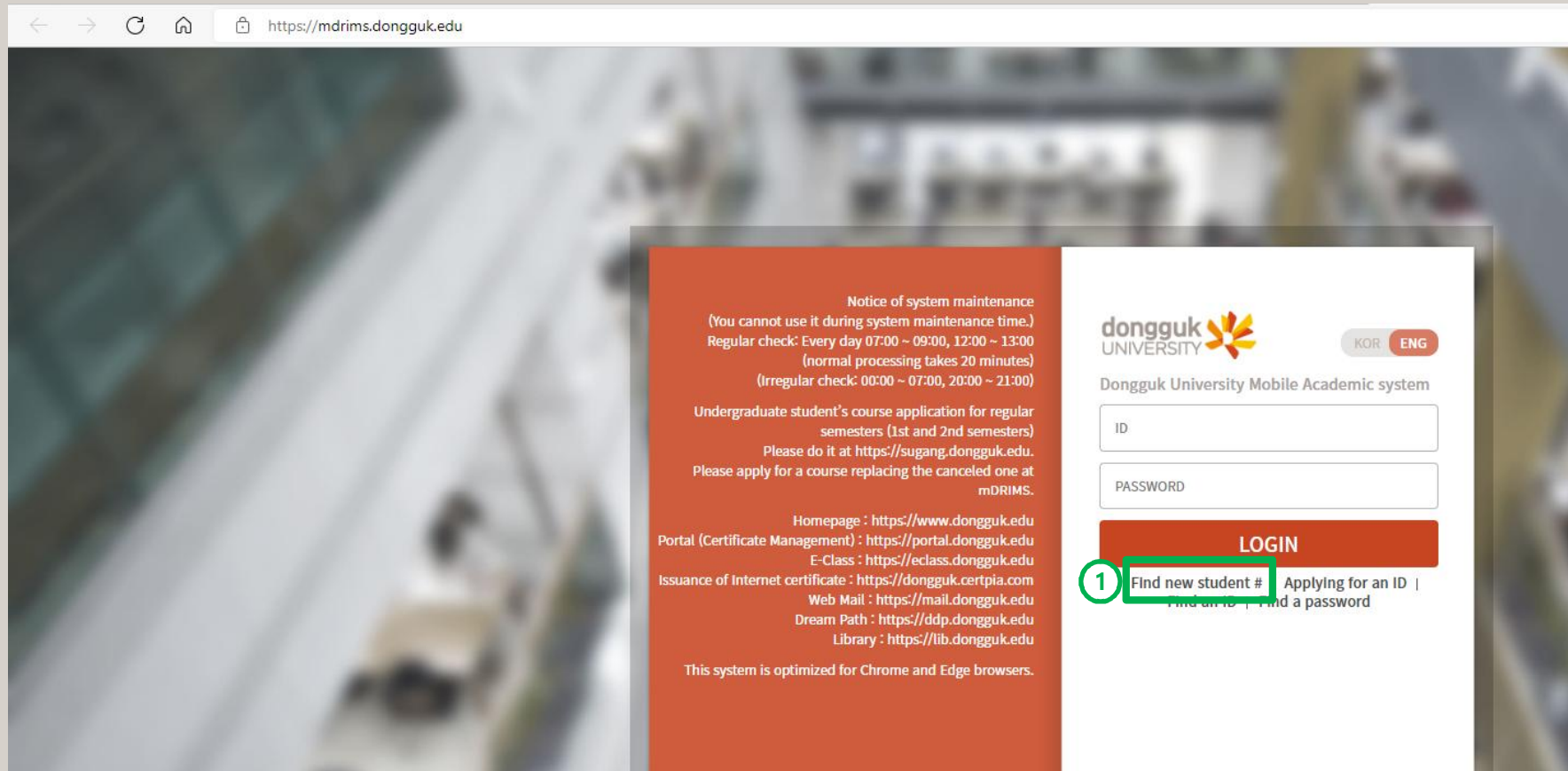
- ❖ All the International Students will be compulsory subscribed to the local subscriber scheme of the National Health Insurance starting from March, 2021.
- ❖ Benefits : Same coverage will be applied as Korean citizens.
- ❖ Who are not pay the insurance fee will not be allowed to extend one's visa.

Inquiry for International Students

- ❖ Office of International Admission (Hyehwa-hall 5F, 02-2260-4944, Email: adm@dongguk.edu)
- ❖ Office of International Student Services (Hyehwa-hall 6F, 02-2260-4947, Email : scf@dongguk.edu)

Searching for Student Number

Log in to mDRIMS, <http://mdrims.dongguk.edu>




Notice of system maintenance
(You cannot use it during system maintenance time.)
Regular check: Every day 07:00 ~ 09:00, 12:00 ~ 13:00
(normal processing takes 20 minutes)
(Irregular check: 00:00 ~ 07:00, 20:00 ~ 21:00)

Undergraduate student's course application for regular semesters (1st and 2nd semesters)
Please do it at <https://sugang.dongguk.edu>.
Please apply for a course replacing the canceled one at mDRIMS.

Homepage : <https://www.dongguk.edu>
Portal (Certificate Management) : <https://portal.dongguk.edu>
E-Class : <https://eclass.dongguk.edu>
Issuance of Internet certificate : <https://dongguk.certpia.com>
Web Mail : <https://mail.dongguk.edu>
Dream Path : <https://ddp.dongguk.edu>
Library : <https://lib.dongguk.edu>

This system is optimized for Chrome and Edge browsers.

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Dongguk University Mobile Academic system

ID

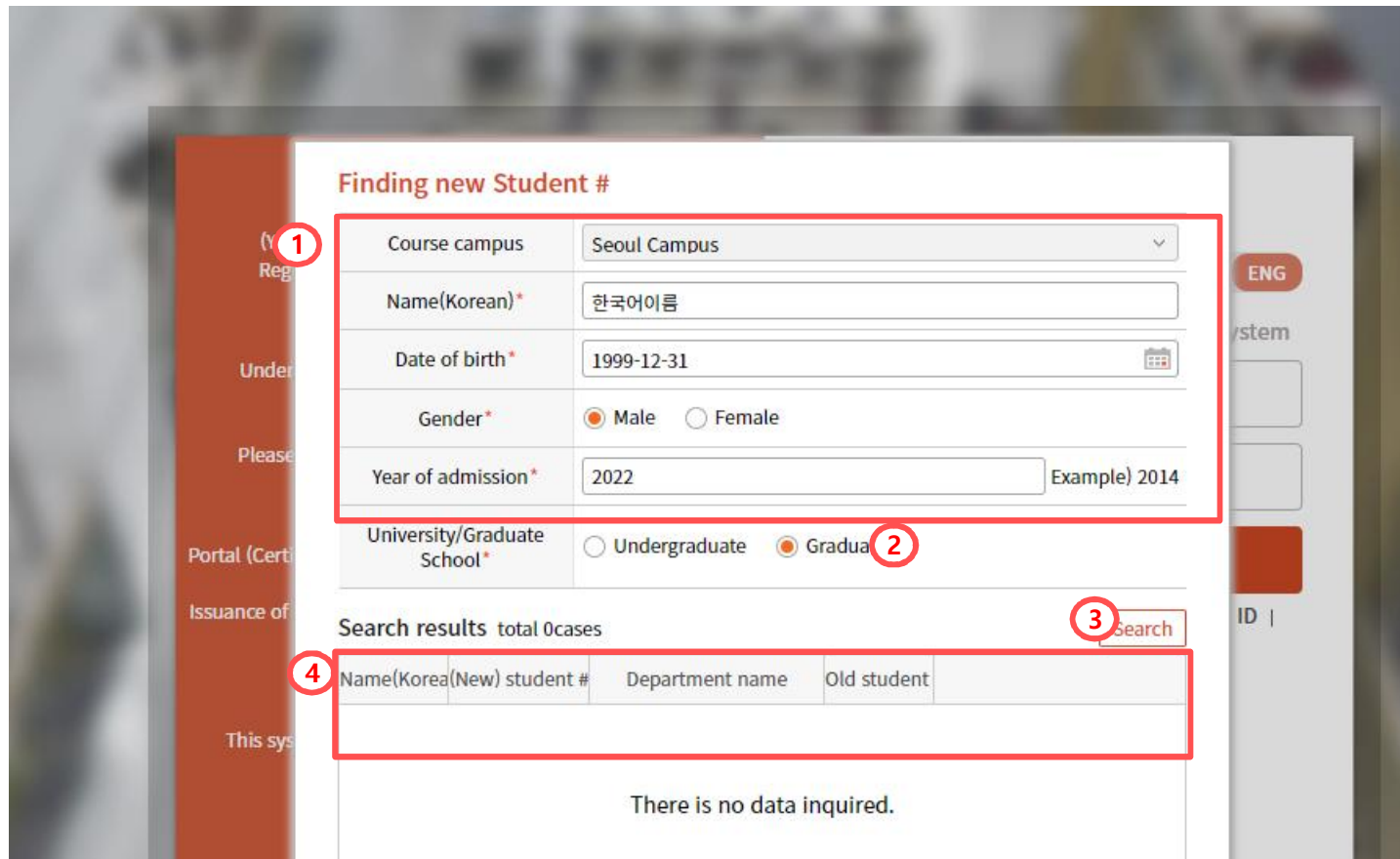
PASSWORD

LOGIN

1 Find new student # Applying for an ID | Find an ID | Find a password

- Access to mDRIMS (<http://mdrims.dongguk.edu>)
- Click "Find new student # (1)" button on the right side of the screen

Searching for Student Number

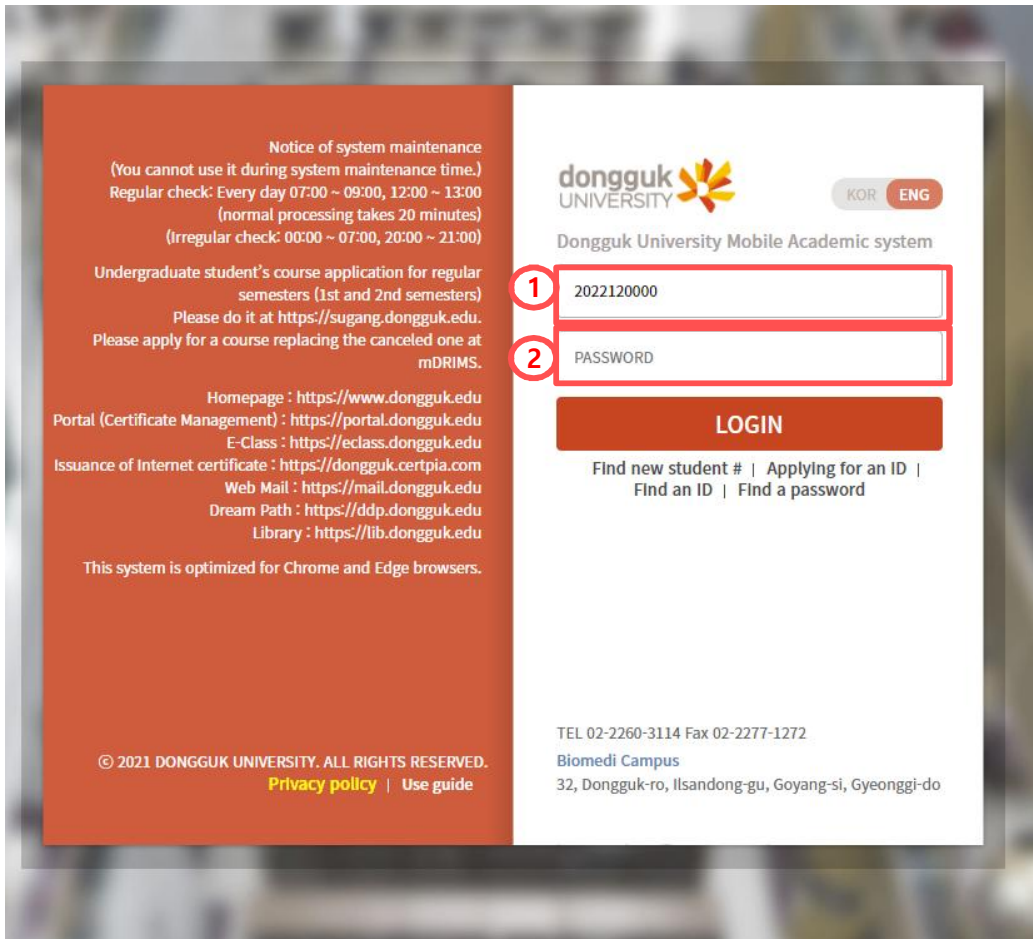


The screenshot shows a web form titled "Finding new Student #". The form contains several input fields and a search button. Red circles with numbers 1 through 4 highlight specific elements: 1 points to the search criteria fields (Course campus, Name, Date of birth, Gender, Year of admission); 2 points to the "Graduate School" radio button; 3 points to the "Search" button; and 4 points to the "Name(Korea)(New) student #" column in the search results table. The search results table is currently empty, displaying "There is no data inquired."

Name(Korea)(New) student #	Department name	Old student
There is no data inquired.		

- Enter name, birthday, gender, admission year(①) and click on Graduate School(②). Then click "Search(③)" button
- Student number will be shown in the result page under the "(new)student number"(④) column

학사정보시스템(mDRIMS, <http://mdrims.dongguk.edu>) 로그인




Notice of system maintenance
(You cannot use it during system maintenance time.)
Regular check: Every day 07:00 ~ 09:00, 12:00 ~ 13:00
(normal processing takes 20 minutes)
(Irregular check: 00:00 ~ 07:00, 20:00 ~ 21:00)

Undergraduate student's course application for regular semesters (1st and 2nd semesters)
Please do it at <https://sugang.dongguk.edu>.
Please apply for a course replacing the canceled one at mDRIMS.

Homepage : <https://www.dongguk.edu>
Portal (Certificate Management) : <https://portal.dongguk.edu>
E-Class : <https://eclass.dongguk.edu>
Issuance of Internet certificate : <https://dongguk.certpia.com>
Web Mail : <https://mail.dongguk.edu>
Dream Path : <https://ddp.dongguk.edu>
Library : <https://lib.dongguk.edu>

This system is optimized for Chrome and Edge browsers.

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[Privacy policy](#) | [Use guide](#)

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Dongguk University Mobile Academic system

1 2022120000

2 PASSWORD

LOGIN

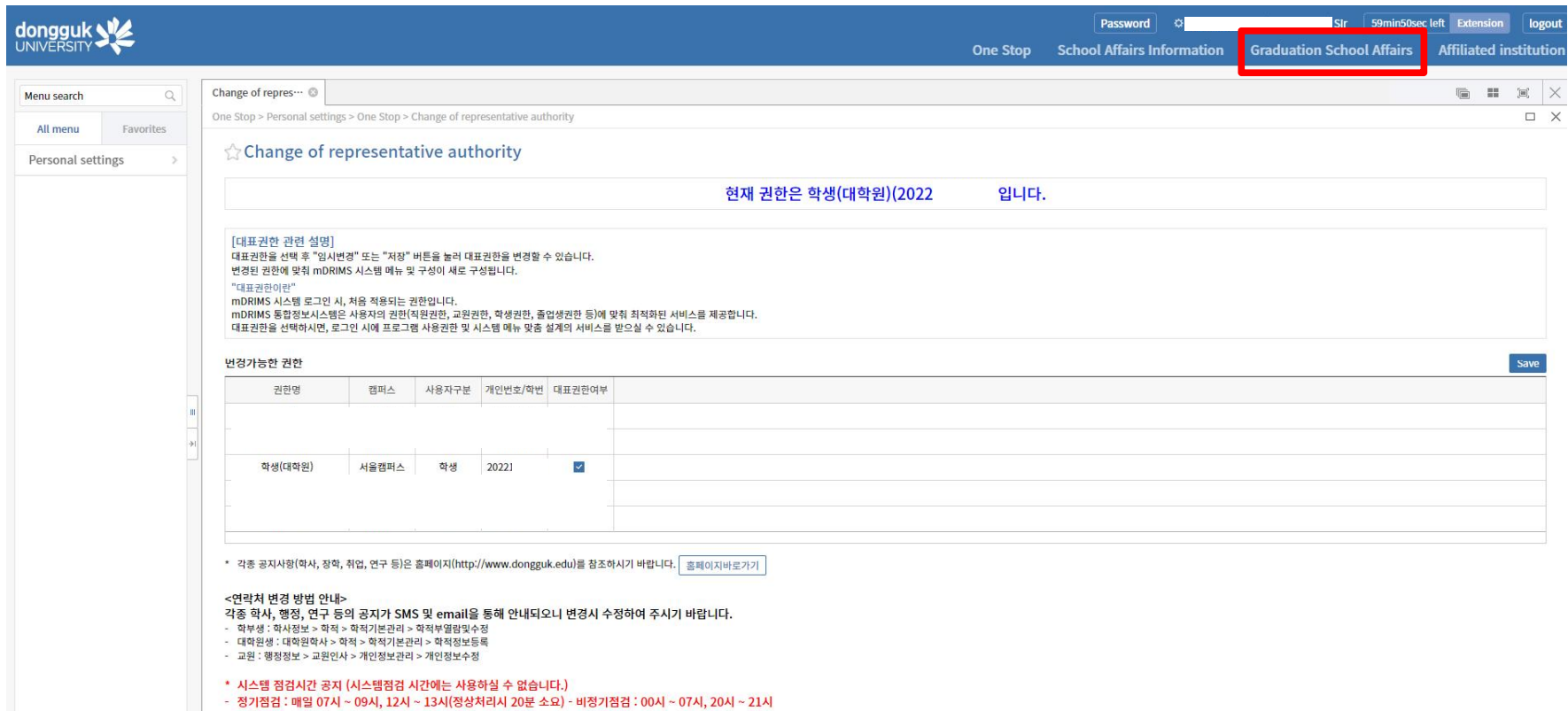
Find new student # | Applying for an ID |
Find an ID | Find a password

TEL 02-2260-3114 Fax 02-2277-1272
Biomed Campus
32, Dongguk-ro, Ilsandong-gu, Goyang-si, Gyeonggi-do

- Enter ID(①) and PASSWORD(②), then click Login button
- At first, ID is set as a student number and password is set as the first 6 digits of user's date of birth(YMMMDD) + dg! (e.g. 910101dg!)
- Graduate Students register course through mDRIMS
- Any error on installing mDRIMS :
02-2260-8877~8

Course Application

After Log-in



Change of repres...

One Stop > Personal settings > One Stop > Change of representative authority

☆ Change of representative authority

현재 권한은 학생(대학원)(2022) 입니다.

[대표권한 관련 설명]
대표권한을 선택 후 "임시변경" 또는 "저장" 버튼을 눌러 대표권한을 변경할 수 있습니다.
변경된 권한에 맞춰 mDRIMS 시스템 메뉴 및 구성이 새로 구성됩니다.
"대표권한이란"
mDRIMS 시스템 로그인 시, 처음 적용되는 권한입니다.
mDRIMS 통합정보시스템은 사용자의 권한(직원권한, 교원권한, 학생권한, 졸업생권한 등)에 맞춰 최적화된 서비스를 제공합니다.
대표권한을 선택하시면, 로그인 시에 프로그램 사용권한 및 시스템 메뉴 맞춤 설정의 서비스를 받으실 수 있습니다.

변경가능한 권한 Save

권한명	캠퍼스	사용자구분	개인번호/학번	대표권한여부
학생(대학원)	서울캠퍼스	학생	20221	<input checked="" type="checkbox"/>

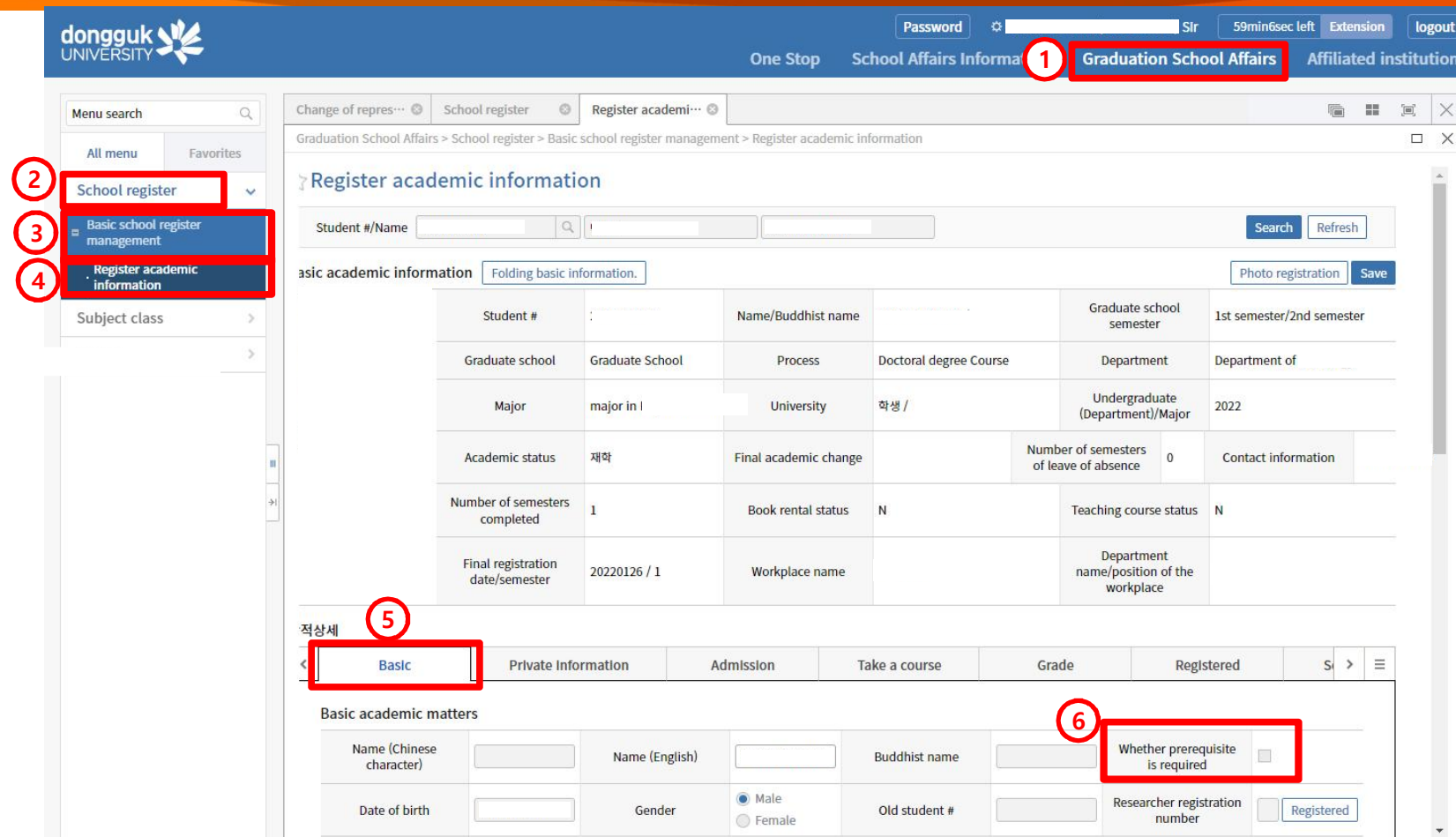
* 각종 공지사항(학사, 장학, 취업, 연구 등)은 홈페이지(http://www.dongguk.edu)를 참조하시기 바랍니다. [홈페이지바로가기](#)

<연락처 변경 방법 안내>
각종 학사, 행정, 연구 등의 공지가 SMS 및 email을 통해 안내되오니 변경시 수정하여 주시기 바랍니다.
- 학부생 : 학사정보 > 학적 > 학적기분관리 > 학적부열람및수정
- 대학원생 : 대학원학사 > 학적 > 학적기분관리 > 학적정보등록
- 교원 : 행정정보 > 교원인사 > 개인정보관리 > 개인정보수정

* 시스템 점검시간 공지 (시스템점검 시간에는 사용하지할 수 없습니다.)
- 정기점검 : 매일 07시 ~ 09시, 12시 ~ 13시(정상처리시 20분 소요) - 비정기점검 : 00시 ~ 07시, 20시 ~ 21시

- When successfully log-in, a screen shown above will appear
- Most frequently used menu : "Graduate School Affairs(대학원학사)"(Red box)

Check-up for pre-requisite course status



The screenshot shows the Dongguk University web portal interface. The top navigation bar includes 'Password', '59min6sec left', 'Extension', and 'logout'. The main menu on the left has 'School register' (2), 'Basic school register management' (3), and 'Register academic information' (4) highlighted. The main content area is titled 'Register academic information' and contains a search bar and a table of 'basic academic information'. Below the table is a tabbed interface with 'Basic' (5) selected. The 'Basic' tab contains a form with fields for 'Name (Chinese character)', 'Name (English)', 'Buddhist name', 'Date of birth', 'Gender', and 'Old student #'. A checkbox labeled 'Whether prerequisite is required' (6) is present in the form.

● [Graduate School(1) → School Register(2) → Tab(3) → Register school register management(4)]

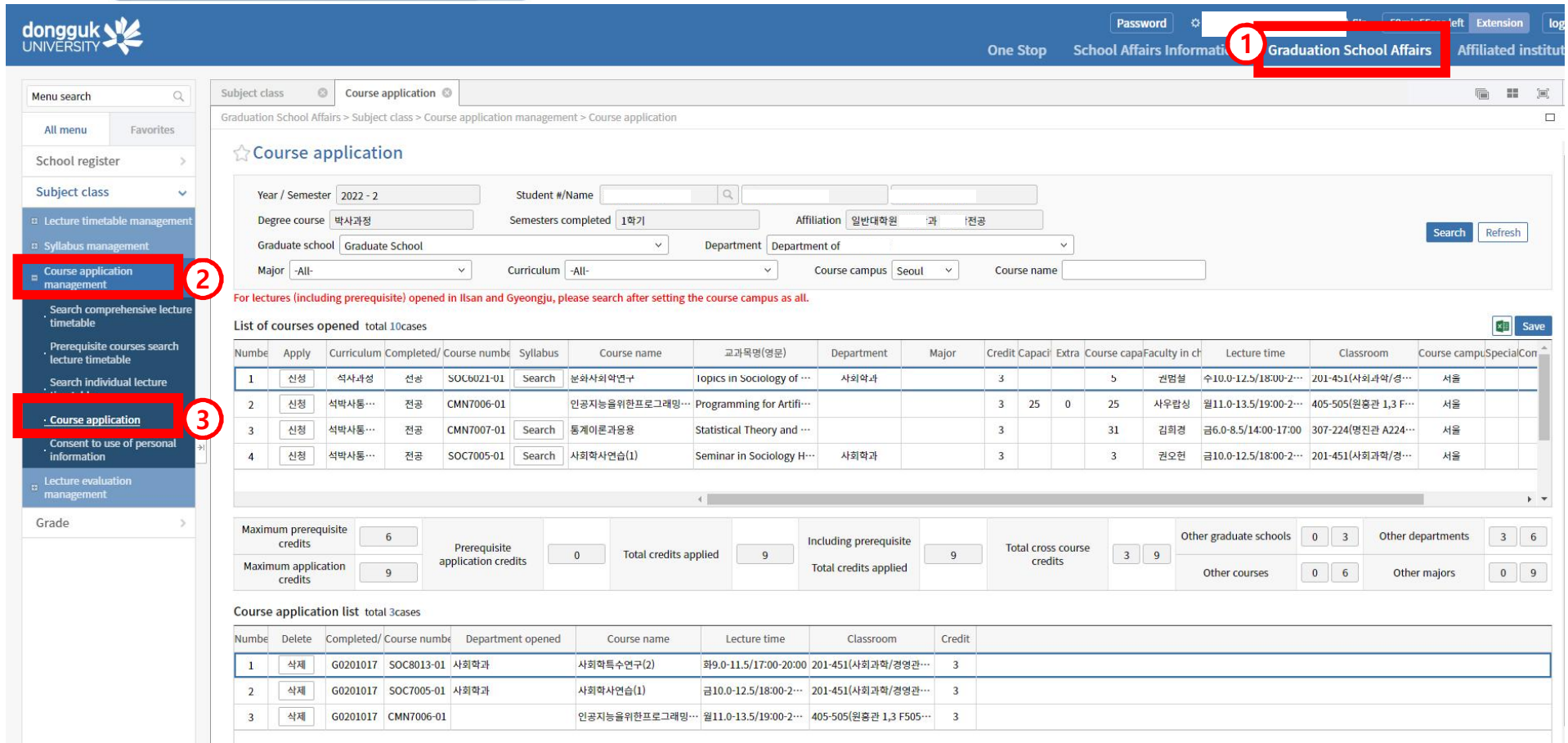
● "Basic(5)" Tab – Look at the "(6)"

(1) If checked, recipient of pre-requisite course(must take pre-requisite courses),

(2) If not checked, not a recipient of pre-requisite course

Course Application

Course Application



Graduation School Affairs > Subject class > Course application management > Course application

Year / Semester: 2022 - 2 Student #/Name: [Search] Degree course: 석사과정 Semesters completed: 1학기 Affiliation: 일반대학원 과: 전공

Graduate school: Graduate School Department: Department of Major: -All- Curriculum: -All- Course campus: Seoul Course name: [Search] Refresh

For lectures (including prerequisite) opened in Ilsan and Gyeongju, please search after setting the course campus as all.

List of courses opened total 10cases

Numbe	Apply	Curriculum	Completed/	Course numbe	Syllabus	Course name	교과목명(영문)	Department	Major	Credit	Capaci	Extra	Course capa	Faculty in ch	Lecture time	Classroom	Course campu	SpecialCon
1	신청	석사과정	선공	SOC6021-01	Search	분화사회학연구	Topics in Sociology of ...	사회학과		3			5	권광철	수10.0-12.5/18:00-2...	201-451(사회과학/경...	서울	
2	신청	석박사통...	전공	CMN7006-01		인공지능을위한프로그래밍...	Programming for Artifi...			3	25	0	25	사우랍성	월11.0-13.5/19:00-2...	405-505(원종관 1,3 F...	서울	
3	신청	석박사통...	전공	CMN7007-01	Search	통계이론과응용	Statistical Theory and ...			3			31	김희경	금6.0-8.5/14:00-17:00	307-224(명진관 A224...	서울	
4	신청	석박사통...	전공	SOC7005-01	Search	사회학사연습(1)	Seminar in Sociology H...	사회학과		3			3	권오현	금10.0-12.5/18:00-2...	201-451(사회과학/경...	서울	

Maximum prerequisite credits: 6 Prerequisite application credits: 0 Total credits applied: 9 Including prerequisite Total credits applied: 9 Total cross course credits: 3 9 Other graduate schools: 0 3 Other departments: 3 6 Other courses: 0 6 Other majors: 0 9

Course application list total 3cases

Numbe	Delete	Completed/	Course numbe	Department opened	Course name	Lecture time	Classroom	Credit
1	삭제	G0201017	SOC8013-01	사회학과	사회학특수연구(2)	화9.0-11.5/17:00-20:00	201-451(사회과학/경영관...	3
2	삭제	G0201017	SOC7005-01	사회학과	사회학사연습(1)	금10.0-12.5/18:00-2...	201-451(사회과학/경영관...	3
3	삭제	G0201017	CMN7006-01		인공지능을위한프로그래밍...	월11.0-13.5/19:00-2...	405-505(원종관 1,3 F505...	3

- Click "Graduate School Affairs(①) → Course application management(②)"
- Click "Course Application(③ 수강신청관리) → Course add/drop information is shown"

Course Application

Course Application

Year / Semester: 2022 - 2
 Student #/Name: [Search]
 Degree course: 석사과정
 Semesters completed: 1학기
 Affiliation: 일반대학원 | 과 | 전공
 Graduate school: Graduate School
 Department: Department of
 Major: -All-
 Curriculum: -All-
 Course campus: Seoul
 Course name: [Search]

For lectures (including prerequisite) opened in Ilsan and Gyeongju, please search after setting the course campus as all.

List of courses opened total 10cases

Numbe	Apply	Curriculum	Completed/	Course numbe	Syllabus	Course name	교과목명(영문)	Department	Major	Credit	Capaci	Extra	Course capa	Faculty in ch	Lecture time	Classroom	Course campu	SpecialCon
1	신청	석사과정	전공	SOC6021-01	Search	문화사회학연구	Topics in Sociology of ...	사회학과		3			5	권람철	수10.0-12.5/18:00-2...	201-451(사회과학/경...	서울	
2	신청	석박사통...	전공	CMN7006-01		인공지능을위한프로그래밍...	Programming for Artifi...			3	25	0	25	사우람상	월11.0-13.5/19:00-2...	405-505(원종관 1,3 F...	서울	
3	신청	석박사통...	전공	CMN7007-01	Search	통계이론과응용	Statistical Theory and ...			3			31	김희경	금6.0-8.5/14:00-17:00	307-224(영진관 A224...	서울	
4	신청	석박사통...	전공	SOC7005-01	Search	사회학사연습(1)	Seminar in Sociology H...	사회학과		3			3	권오현	금10.0-12.5/18:00-2...	201-451(사회과학/경...	서울	

Maximum prerequisite credits: 6
 Maximum application credits: 9
 Prerequisite application credits: 0
 Total credits applied: 9
 Including prerequisite Total credits applied: 9
 Total cross course credits: 3, 9
 Other graduate schools: 0, 3
 Other departments: 3, 6
 Other courses: 0, 6
 Other majors: 0, 9

Course application list total 3cases

Numbe	Delete	Completed/	Course numbe	Department opened	Course name	Lecture time	Classroom	Credit
1	삭제	G0201017	SOC8013-01	사회학과	사회학특수연구(2)	화9.0-11.5/17:00-20:00	201-451(사회과학/경영...	3
2	삭제	G0201017	SOC7005-01	사회학과	사회학사연습(1)	금10.0-12.5/18:00-2...	201-451(사회과학/경영...	3
3	삭제	G0201017	CMN7006-01		인공지능을위한프로그래밍...	월11.0-13.5/19:00-2...	405-505(원종관 1,3 F505...	3

- Top part shows student's basic information(①) and the following information is shown based on student's information; "Program(②), Department(③), Curriculum(④), Campus(⑤)"

Course Application

Course Application

Graduation School Affairs > Subject class > Course application management > Course application

☆ Course application

Year / Semester: 2022 - 2
 Student #/Name: [Search]
 Degree course: 석사과정 (1) Semesters completed: 1학기 (2) Affiliation: 일반대학원 (2) 과: 전공
 Graduate school: Graduate School (1) Department: Department of (2)
 Major: -All- (3) Curriculum: -All- (3) Course campus: Seoul (4) Course name: [Search]
 Search Refresh

For lectures (including prerequisite) opened in Ilsan and Gyeongju, please search after setting the course campus as all.

List of courses opened total 10cases

Numbe	Apply	Curriculum	Completed/	Course num	Syllabus	Course name	교과목명(영문)	Department	Major	Credit	Capaci	Extra	Course capa	Faculty in ch	Lecture time	Classroom	Course campu	SpecialCon
1	신청	석사과정	선공	SOC6021-0	Search	문화사회학연구	Topics in Sociology of ...	사회학과		3			5	권람설	수10.0-12.5/18:00-2...	201-451(사회과학/경...	서울	
2	신청	석박사통...	전공	CMN7006-0	Search	인공지능을위한프로그래밍...	Programming for Artifi...			3	25	0	25	사우랍성	월11.0-13.5/19:00-2...	405-505(원종관 1,3 F...	서울	
3	신청	석박사통...	전공	CMN7007-0	Search	통계이론과응용	Statistical Theory and ...			3			31	김희경	금6.0-8.5/14:00-17:00	307-224(영진관 A224...	서울	
4	신청	석박사통...	전공	SOC7005-0	Search	사회학사연습(1)	Seminar in Sociology H...	사회학과		3			3	권오현	금10.0-12.5/18:00-2...	201-451(사회과학/경...	서울	

Maximum prerequisite credits: 6
 Prerequisite application credits: 0
 Total credits applied: 9
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 Total cross course credits: 3, 9
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 Other departments: 3, 6
 Other courses: 0, 6
 Other majors: 0, 9

Course application list total 3cases

Numbe	Delete	Completed/	Course numbe	Department opened	Course name	Lecture time	Classroom	Credit
1	삭제	G0201017	SOC8013-01	사회학과	사회학특수연구(2)	화9.0-11.5/17:00-20:00	201-451(사회과학/경영관...	3
2	삭제	G0201017	SOC7005-01	사회학과	사회학사연습(1)	금10.0-12.5/18:00-2...	201-451(사회과학/경영관...	3
3	삭제	G0201017	CMN7006-01		인공지능을위한프로그래밍...	월11.0-13.5/19:00-2...	405-505(원종관 1,3 F505...	3

- Set search condition to look for course name openings
- Graduate School(1), Department(2), Curriculum(3), Campus(4) Courses will appear based on student's register and if necessary, enter course name to search for course openings
- Syllabus(5): May look for course information entered by related professor

Course Application

Course Application

☆ Course application

Year / Semester: 2022 - 2
 Student #/Name:
 Degree course: 박사과정 Semesters completed: 1학기 Affiliation: 일반대학원 '과' 전공
 Graduate school: Graduate School Department: Department of
 Major: -All- Curriculum: -All- Course campus: Seoul Course name:

For lectures (including prerequisite) opened in Ilsan and Gyeongju, please search after setting the course campus as all.

Number	Apply	Curriculum	Completed	Course number	Syllabus	Course name	교과목명(영문)	Department	Major	Credit	Capaci	Extra	Course capa	Faculty in ch	Lecture time	Classroom	Course campu	SpecialCon
1	신청	석사과정	전공	SOC6021-01	Search	문화사회학연구	Topics in Sociology of ...	사회학과		3			5	권범철	수10.0-12.5/18:00-2...	201-451(사회과학/경...	서울	
2	신청	박사통...	전공	CMN7006-01		인공지능을위한프로그래밍...	Programming for Artifi...			3	25	0	25	사우랍성	월11.0-13.5/19:00-2...	405-505(원흥관 1,3 F...	서울	
3	신청	박사통...	전공	CMN7007-01	Search	통계이론과응용	Statistical Theory and ...			3			31	김희경	금6.0-8.5/14:00-17:00	307-224(명진관 A224...	서울	
4	신청	박사통...	전공	SOC7005-01	Search	사회학사연습(1)	Seminar in Sociology H...	사회학과		3			3	권오현	금10.0-12.5/18:00-2...	201-451(사회과학/경...	서울	

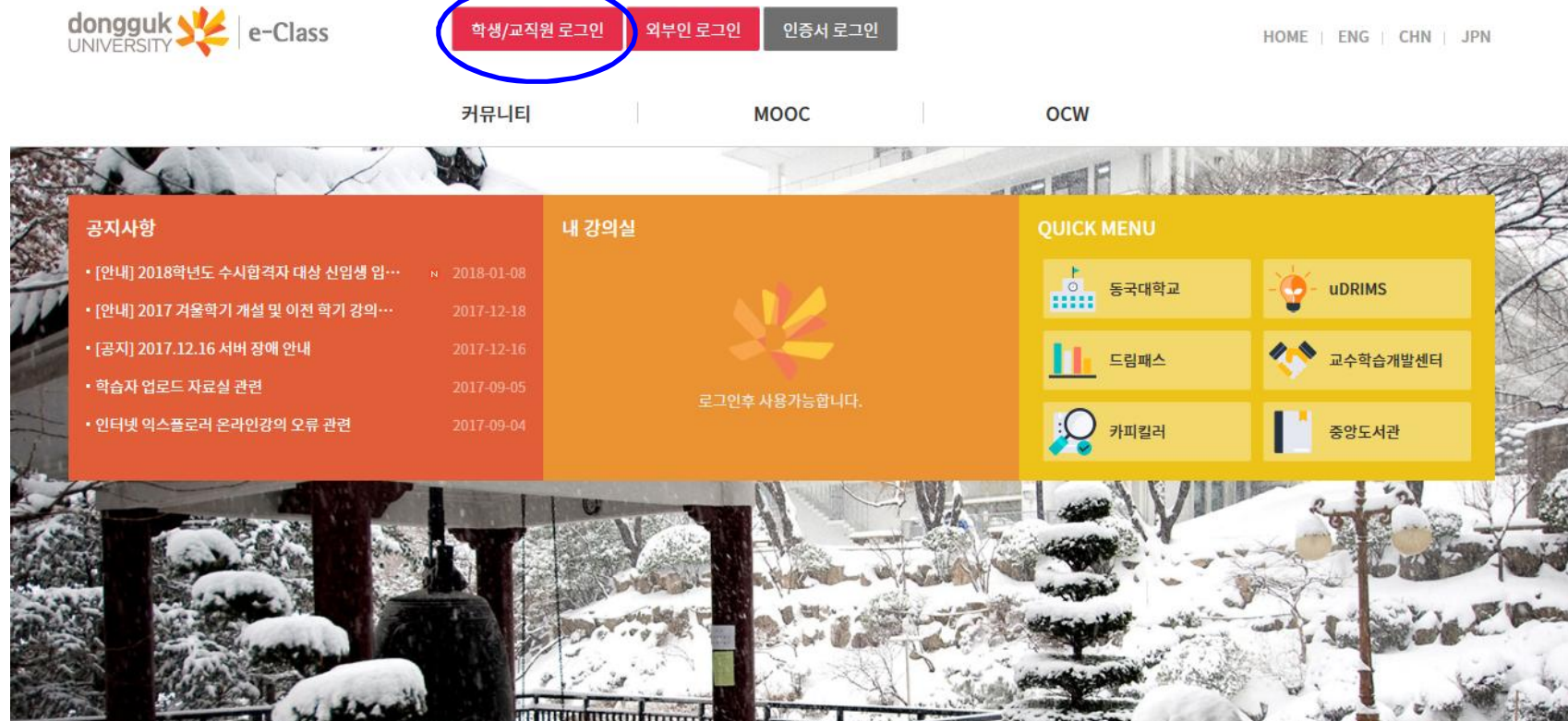
Maximum prerequisite credits	6	Prerequisite application credits	0	Total credits applied	9	Including prerequisite Total credits applied	9	Total cross course credits	3 9	Other graduate schools	0 3	Other departments	3 6
Maximum application credits	9									Other courses	0 6	Other majors	0 9

Course deletion list total 3cases

Number	Delete	Completed	Course number	Department opened	Course name	Lecture time	Classroom	Credit
1	삭제		SOC201017	SOC8013-01 사회학과	사회학특수연구(2)	화9.0-11.5/17:00-20:00	201-451(사회과학/경영관...	3
2	삭제		SOC201017	SOC7005-01 사회학과	사회학사연습(1)	금10.0-12.5/18:00-2...	201-451(사회과학/경영관...	3
3	삭제		SOC201017	CMN7006-01	인공지능을위한프로그래밍...	월11.0-13.5/19:00-2...	405-505(원흥관 1,3 F505...	3

- Click 신청(1) to add course that students want to take
- Students can check added courses at the below
- Click 삭제(2) to drop the course.
- Pre-requisite Course marked as '선수' on (3)

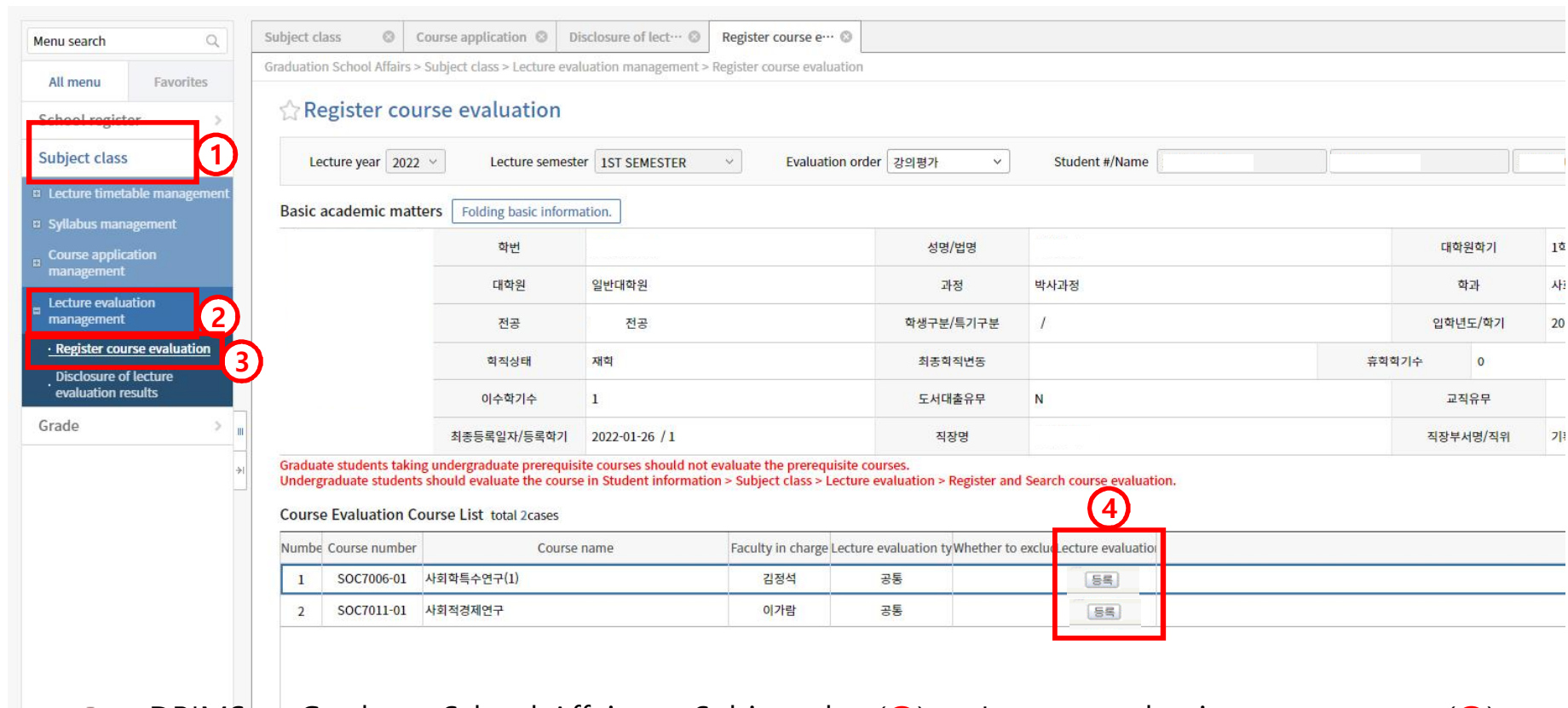
E-Class(<http://eclass.dongguk.edu>) Log-in



The screenshot shows the E-Class login interface. At the top, there are three login buttons: '학생/교직원 로그인' (circled in blue), '외부인 로그인', and '인증서 로그인'. Below the navigation bar, there are three main sections: '공지사항' (Notice), '내 강의실' (My Class), and 'QUICK MENU'. The '공지사항' section lists several notices with dates. The '내 강의실' section features a large orange box with the university logo and the text '로그인후 사용가능합니다.' (Available after login). The 'QUICK MENU' section contains six icons linking to various services: 동국대학교, uDRIMS, 드림패스, 교수학습개발센터, 카피컬러, and 중앙도서관.

- Click '학부/교직원 로그인' button → After entering ID and PASSWORD, click Login Button (Same as mDRIMS)
- At first, ID is set as a student number and password is set as the first 6 digits of user's date of birth(YMMMDD) + dg! (e.g. 910101dg!)

Course Evaluation



Menu search

All menu Favorites

School register

Subject class ①

Lecture timetable management

Syllabus management

Course application management

Lecture evaluation management ②

Register course evaluation ③

Disclosure of lecture evaluation results

Grade

Subject class Course application Disclosure of lect... Register course e...

Graduate School Affairs > Subject class > Lecture evaluation management > Register course evaluation

☆ Register course evaluation

Lecture year 2022 Lecture semester 1ST SEMESTER Evaluation order 강의평가 Student #/Name

Basic academic matters Folding basic information.

학번		성명/법명		대학원학기	1학
대학원	일반대학원	과정	박사과정	학과	사:
전공	전공	학생구분/특기구분	/	입학년도/학기	20
학적상태	재학	최종학적번호		휴학학기수	0
이수학기수	1	도서대출유무	N	교직유무	
최종등록일자/등록학기	2022-01-26 / 1	직장명		직장부서명/직위	기:

Graduate students taking undergraduate prerequisite courses should not evaluate the prerequisite courses.
Undergraduate students should evaluate the course in Student information > Subject class > Lecture evaluation > Register and Search course evaluation.

Course Evaluation Course List total 2cases

Numbe	Course number	Course name	Faculty in charge	Lecture evaluation ty	Whether to exclu	Lecture evaluation
1	SOC7006-01	사회학특수연구(1)	김정석	공동		등록
2	SOC7011-01	사회적경제연구	이가람	공동		등록

- mDRIMS → Graduate School Affairs → Subject class(①) → Lecture evaluation management(②) → Register course evaluation(③)
- Evaluate all courses as described above(④)

Manual for Copykiller Campus Access

How to access for the website : <http://dongguk.copykiller.co.kr>

1. <http://portal.dongguk.edu>

2. Login 

ID : mDRIMS ID

Password : mDRIMS Password

3. '표절검사' Click



4. Use it after agreeing to the terms and conditions.

Congratulations on your admission to Dongguk University

Dongguk University Homepage : www.dongguk.edu

Graduate School : <http://gs.dongguk.edu>



Graduate School Team

Searching for Student Number & Course Application

